

**Designing Library Instruction for Scalability:
Activity**



Identify an instruction offering that you are planning to modify for a new audience, purpose, or platform.

Topic:

Rationale for change:

Who are your learners?

Part 1. What's Changing?

*Instructions: In the left-hand column, write down the details for your current offering. For any details that need to change, describe these in the right-hand column. For any details that will **not** be changing, you can leave those cells blank.*

	Current instruction offering	New instruction offering
Learning objectives		
Audience		
Location		
Modality		
Access limitations		
Duration/Time		



Part 2. Existing Resources vs. Needs

Instructions: In the left-hand column, write down the resources you currently have available for your instruction offering. In the right-hand column, describe any new resources you will need to complete this project.

	Existing Resources	Needed Resources
Time		
People		
Technology		
Teaching space		
Content		
Other (ex: funding sources)		

Questions for discussion:

- 1. What is the most impactful area of change, and what will you need to focus on to make it successful?**
- 2. What areas can stay the same, or mostly the same? (You might not need to spend as much attention on these factors.)**
- 3. Which area might be the most problematic, or give you the biggest concern? How could you get help in that area?**